



**Fagl Lane, Hope,
Flintshire. LL12 9PY**
Head/Pennaeth: Mr C. Ellis
castellalun.com – 01978 760 238

30th September 2025

Dear Parent

Parent Governor Election

I am writing to inform you that we have four vacancies for a parent governor representative on the school's governing body. Nominations are invited from all parents, or those with parental responsibility, of registered students at the school.

If you wish to nominate yourself, please complete the attached nomination form and return it to me no later than 9am Friday 10th October 2025. Nominations received after this date will not be considered. If you wish, you can submit a short personal statement, of no more than 150 words, along with your nomination form.

I have also enclosed information relating to eligibility. The term of office of a parent governor is four years from the date of appointment. A parent governor may serve out their term of office if their child leaves the school during the period of their term of office.

If there are more nominations than vacancies, a secret ballot will be held. Ballot papers will be sent home with the students w/c 13th October 2025 and must be returned by the end of the school day on Wednesday 22nd October 2025 at the latest. Ballot papers received after the closing date will not be included. Ballot papers will be counted on Thursday 23rd October 2025.

Yours sincerely

Headteacher

