



## Flintshire Local Voluntary Council Social Prescription Referral Form

Please complete as much detail as possible. It is important that we have all relevant information to process the referral and respond appropriately. Where there is insufficient information/consent, we will return the form to the referrer before we can proceed.

*Social Prescribing is all about what will benefit and help improve people's Health and Wellbeing. It can enable people to gain more choice and control over what matters and what happens to them.*

*Our team will listen without judgement and work with you/people to find activities and community services that can support.*

### Consent

If you are referring on behalf of someone else, please ensure that consent is obtained from the individual before making this referral,

**Is the individual aware of the referral, do they consent to the referral being made and for their data to be held by the FLVC Social Prescription service?**

### Details of the Individual being referred:

<b>Name</b>		<b>Date of birth</b>	
<b>Address</b>			
<b>Telephone No.</b>		<b>Mobile No.</b>	
<b>Email</b>			
<b>If calling a landline or mobile, is it ok to leave a voice message?</b>			

### Contact Details if different to the person being referred:

<b>Name</b>		<b>Relationship to person being referred</b>	
<b>Telephone No.</b>		<b>Mobile No.</b>	
<b>Email</b>			

**Referrer Details:**

<b>Name</b>		<b>Job Title</b>	
<b>Organisation</b>			
<b>Telephone No.</b>			
<b>Email</b>		<b>Mobile No.</b>	

Would you like any feedback on this referral?    Yes       No  

**How did you hear about our service?**

Leaflet

Information Event

GP

Pharmacy

Friend/Family

Other – please specify

**Things we need to know**

<b>Are there any communication or mobility needs?</b>					
<b>Preferred language for communication</b>					
<b>Is the person a carer?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<b>Does the person have a carer?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Are there any lone working considerations?</b>					

**Referral Information**

Please provide as much information as to how the social prescription service can support the individual and anything else you feel we need to know about this referral (with individuals permission).

Please email completed referral forms to [support@flvc.org.uk](mailto:support@flvc.org.uk)

If you would like to discuss this referral in more detail, please contact:

- Tel: 01352 744002
- Email: [support@flvc.org.uk](mailto:support@flvc.org.uk)

**Please note we require the consent box to be completed to proceed with any referrals.**

### Privacy Statement

Flintshire Local Voluntary Council (FLVC) collects the details, including any personal data (this means any information that identifies you or could identify you) for administration purposes of the project.

Part or all of the information you provide us with will be held on computer. This information will be used for the purpose of administering the SPOA scheme to contact the person referred and to identify further support available from other Third Sector organisations for them and for producing statistics.

Otherwise than specified in this statement we will not disclose your personal information or the referred to any third parties without explicit consent. We do not sell or transfer your personal information for advertising or other commercial reasons.

The information will be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures. Your personal data will be disposed of in a secure and timely manner in accordance with our retention policy and applicable legal rules.

Please contact us (by phoning 01352 744000 or emailing [info@flvc.org.uk](mailto:info@flvc.org.uk)) if you have any questions about our privacy policy or information we hold about you. If you feel that your personal data has been mishandled at any time you can make a complaint to the information commissioner's office by visiting their website or calling their helpline on 0303 123 1113.

For further details please go to: <https://www.flvc.org.uk/en/legal/privacy-policy/>